

IPRS Implementation Steering Committee

Meeting Minutes – January 16, 2002

Attendees: IPRS Implementation Steering Committee

Karen Andrews, Pathways
Barbara Moore, Tideland
Gary Imes, DMH/DD/SAS
Art Costantini, Southeastern Center
Melanie Thomas, Alamance-Caswell

Bob Stayton, Sandhills
Vince Joyce, Mecklenburg
Jack St. Clair, Duplin-Sampson-Lenoir
Mark Robeson, Lee-Harnett
Diane Poe, CenterPoint (absent)

IPRS Implementation Support and guests

Christal Wood, Duplin-Sampson-Lenoir
Rick DeBell, DMH/DD/SAS
Vicki Steele, Southeastern Center
Daniel Harrison, CenterPoint
Melanie Thomas, Alamance-Caswell
Carol Duncan Clayton, NCCCP
Jack Chappell, Controller's Office
Bleecker Cooke, DMH/DD/SAS - Maximus
Bob Duke, Controller's Office

Division Implementation Team

Art Eccleston, DMH/DD/SA (absent)
Shawn Holland, DIRM
Betty Cogswell, DMH/DD/SAS
Anita Curtis, DMH/DD/SAS
Cheryl McQueen, DIRM
Rick Olson, DIRM

Handouts

- Carol Duncan Clayton's letter to Dr. Robarge regarding IPRS implementation
- Christal's Level of Eligibility Sheet
- Christal's IPRS Pilot Test Covered Services Sheet - Betty mentioned that there are differences between Christal's document and the covered services posted on the web. The covered services posted on the IPRS web site represent the benefit plans implemented in IPRS for use by the Pilots through 6/30/2002. Committee members should be prepared to answer questions from their staff or other Area Programs.

1) **Review and approve minutes** - The November 28, 2001 meeting minutes were approved.

2) Development Project Status

The Development project completed December 31, 2001. Gary plans to return to the IRMC in April for approval of the IPRS detailed Implementation plan.

3) The State Plan (Art Eccleston)

Gary Imes mentioned the Division has hired a contractor to analyze the cost of the state plan. To support the analysis, Gary and Susan Brown Ward provided a list of area program functions necessary to support IPRS and HIPAA. Gary asked the pilots to provide their estimated costs to support IPRS functions (before Friday when he meets with Tara).

4) IPRS Implementation Planning (Betty Cogswell)

Area Programs' choice of implementation phases is due by January 31. Betty has 6 responses so far (see below). When all responses are in, Betty will distribute results to IPRS Coordinators for their verification. Gary suggested area programs be reminded of the January 31 deadline via announcements in other meetings and through list serves for Area Directors and MIS Managers.

Phase 1 - 09/30/02 - **Pathways** - CMHC **Wayne** - CSM.

Vince J. mentioned Mecklenburg wants to be in 1st phase; they are meeting tomorrow and Vince will contact Betty.

Phase 2 - 12/31/02 - **SE Regional** - Wildata **Durham** - Medipay

Phase 3 - 03/31/03 - none

Phase 4 - 05/31/03 - Foothills - CMHC

Trend – UNI/CARE

- IPRS Funding – there is no funding. A request has been submitted to the MH Trust Fund to qualify IPRS in order to implement the state plan. Nothing has been finalized.
- Gary mentioned Deborah's group will be available to help correct eligibility errors.

5) IPRS Communications and Training (Betty Cogswell)

- A 3-day IPRS/EDI Training on 834, 837 and 835 transactions is being planned for the end of February in Raleigh. As soon as a location and date are selected, Betty will notify the IPRS coordinators. Vendors need to attend. People should bring their data dictionaries. Vince suggested it would be best if Area Programs planned to send people to attend training for all 3 days, not just 1 or 2 days.
- On Friday, March 8 (date may change due to the ACC Tournament to March 1) the Council will conduct a consolidated Forum meeting of area directors, finance officers and MIS coordinators to review lessons learned. Betty e-mailed Carol a suggested agenda.
Session 1 - Panel discussion lead by staff from the Pilots to review roles, responsibilities and lessons learned during development and since implementation in December.
Session 2 - Q & A to address questions submitted prior to meeting and any questions raised during Session 1. Carol will handle.
- Updates to IPRS Web Site – Betty is re-designing. It will have an Eligibility Section with the target populations, array of services, a target population concurrency chart and a target population hierarchy. Other sections include for Statewide Implementation, Communiqués, EDI Transactions (includes 834,835,837 reporting requirements), Training and Presentations. Jack suggested updating bulletin #1 and presentations
- MIS coordinators should remind vendors to see the website for technical information covering EDI specifications and system documentation.

6) Escalation of Policy Issues

- Carol Duncan Clayton's letter to Art Robarge
 - In Carol's letter, Bullet 3 and 4 were asked to be addressed by Bob Duke and Jack Chappell. At some point, Gary Fuquay will address these issues.
 - Gary Imes mentioned he drafted response to Carol, which was being reviewed by Tara. The Division's goal is to lay out better policies for area programs so changes can be made with minimal impact. Planning for area program needs is getting better within the Division. Target Population Issues, Array of Services, Core Services, Co-occurring Pop Group Issues are being studied by the IPRS Division Workgroup. Art Harris is leading a Task Force charged with making recommendations to consolidate Medicaid, Pioneer, CTSP, and MR/MI service codes.
 - Gary suggested Carol email Art Harris regarding the Service Code Definition Issue.
- At this time, it is unclear whether it will be possible to make changes to IPRS covered services after the start of the next fiscal year.

Next Meeting

February 20, 2002, 1- 3pm, NC Council - 1318 Dale St., Suite 120